

CBP-2016-001575



**U.S. Customs and
Border Protection**

December 4, 2018

Dave Hendricks
MuckRock News
DEPT MR 21666
P.O. Box 55819
Boston, MA 02205

Dear Mr. Hendricks:

This is the final response to your Freedom of Information Act (FOIA) request to U.S. Customs and Border Protection (CBP) seeking emails, memos and letters about unaccompanied alien children disseminated to the Rio Grande Valley Sector U.S. Border Patrol since January 1, 2014.

Please be advised we were unable to conduct a search for responsive emails. In the event you still require email records, please submit a FOIA request that states the position titles or names of the individuals you would like searched as well as specific search terms.

A search of CBP databases produced a total of 193 pages of documents responsive to your request. CBP has determined that 149 pages are to be withheld in full pursuant to Title 5 U.S.C. § 552 (b)(5), (b)(6), (b)(7)(C) and (b)(7)(E). A total of 16 pages were found to have already been released to the public and are located on the CBP FOIA Library at: https://foiarr.cbp.gov/index.asp?ps=1&search=&category=Policies_and_Procedures, accessed on November 26, 2018. Pursuant to 5 U.S.C. § 552 (a)(1) and (a)(2), CBP need not make available under FOIA records that are publicly available. The remaining 28 pages are partially releasable, pursuant to Title 5 U.S.C. § 552 (b)(6), (b)(7)(C) and (b)(7)(E). Enclosed are 28 pages of documents with certain information withheld.

FOIA Exemption (b)(5) exempts from disclosure those inter- or intra-agency documents that are normally privileged in the civil discovery context. After carefully reviewing the responsive documents, information in the responsive documents qualify for protection under the:

- Deliberative Process Privilege, which protects the integrity of the deliberative or decision-making process within the agency by exempting from mandatory disclosure opinions, conclusions, and recommendations included within inter-agency or intra-agency memoranda or letters. The release of this internal information would discourage the expression of candid opinions, inhibit the free and frank exchange of information among agency personnel, or potentially confuse the public regarding agency policy.

FOIA Exemption (b)(6) exempts from disclosure personnel or medical files and similar files the release of which would cause a clearly unwarranted invasion of personal privacy. This requires a balancing of the public's right to disclosure against the individual's right privacy. [The types of documents and/or information that we have withheld may consist of birth certificates,

naturalization certificates, driver license, social security numbers, home addresses, dates of birth, or various other documents and/or information belonging to a third party that are considered personal.] The privacy interests of the individuals in the records you have requested outweigh any minimal public interest in disclosure of the information. Any private interest you may have in that information does not factor into the aforementioned balancing test.

FOIA Exemption (b)(7)(C) protects records or information compiled for law enforcement purposes that could reasonably be expected to constitute an unwarranted invasion of personal privacy. This exemption takes particular note of the strong interests of individuals, whether they are suspects, witnesses, or investigators, in not being unwarrantably associated with alleged criminal activity. That interest extends to persons who are not only the subjects of the investigation, but those who may have their privacy invaded by having their identities and information about them revealed in connection with an investigation. Based upon the traditional recognition of strong privacy interest in law enforcement records, categorical withholding of information that identifies third parties in law enforcement records is ordinarily appropriate.

FOIA Exemption (b)(7)(E) protects records compiled for law enforcement purposes, the release of which would disclose techniques and/or procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law. CBP has determined that disclosure could reasonably be expected to risk circumvention of the law.

This completes the CBP response to your request. You may contact CBP's FOIA Public Liaison, Charlyse Hoskins, by sending an email via your FOIAonline account, mailing a letter to 90 K St, NE MS 1181, Washington DC, 20229 or by calling 202-325-0150. The FOIA Public Liaison is able to assist in advising on the requirements for submitting a request, assist with narrowing the scope of a request, assist in reducing delays by advising the requester on the type of records to request, suggesting agency offices that may have responsive records and receive questions or concerns about the agency's FOIA process. Please notate file number CBP-2016-001575 on any future correspondence to CBP related to this request.

If you are not satisfied with the response to this request, you have a right to appeal the final disposition. Should you wish to do so, you must file your appeal within 90 days of the date of this letter following the procedures outlined in the DHS regulations at Title 6 C.F.R.

§5.8. Please include as much information as possible to help us understand the grounds for your appeal. You should submit your appeal via FOIAonline by clicking on the "Create Appeal" button that appears when you view your initial request. If you do not have computer access, you may send your appeal and a copy of this letter to: FOIA Appeals, Policy and Litigation Branch, U.S. Customs and Border Protection, 90 K Street, NE, 10th Floor, Washington, DC 20229-1177. Your envelope and letter should be marked "FOIA Appeal." Copies of the FOIA and DHS regulations are available at www.dhs.gov/foia. Additional information can be found at the following link <https://www.cbp.gov/document/guidance/exemption-definitions>.

Additionally, you have a right to seek dispute resolution services from the Office of Government Information Services (OGIS) which mediates disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. If you are requesting access to your own

Mr. Dave Hendricks

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records (which is considered a Privacy Act request), you should know that OGIS does not have the authority to handle requests made under the Privacy Act of 1974. You may contact OGIS as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769. Please note that contacting the CBP FOIA Public Liaison or OGIS **does not** stop the 90-day appeal clock and **is not** a substitute for filing an administrative appeal.

Sincerely,
CBP FOIA Division



**United States Border Patrol
Rio Grande Valley Sector**



**Regional Inter-Agency Steering Committee (RISC)
September 17, 2014
AAR**

ISSUE / BRIEFING TOPIC:

The DHS/FEMA Region VI Regional Inter-Agency Steering Committee had their quarterly meeting on September 10th and 11th 2014 in Denton, TX. (Informational).

CURRENT SITUATION:

The overall focus during this quarter's RISC conference was pertaining to emergency management with respect to law enforcement and consequence management.

Items discussed included the following:

(b) (5), (b) (7)(E)

- U.S. Border Patrol discussed the Unaccompanied Alien Children (UAC) influx crisis.

- Brief included background of Area of Responsibility and apprehension statistics.
- EOC established to facilitate interagency communication and coordination.
- There were up to (b) (5), (b) (7)(E) represented at the EOC, including

(b) (5), (b) (7)(E)

- Central Processing Centers were established – increasing RGV's holding capability by (b) (5), (b) (7)(E) detainees.

(b) (5), (b) (7)(E)

(b) (5), (b) (7)(E)

(b) (5), (b) (7)(E)

(b) (7)(E)

(b) (7)(E)



**U.S. Customs and
Border Protection**

October 15, 2015

MEMORANDUM FOR: Patrol Agents in Charge
Rio Grande Valley Sector

FROM:

(b) (6), (b) (7)(C)
Acting Chief Patrol Agent
Rio Grande Valley Sector

SUBJECT: Unaccompanied Alien Children Screening

U.S. Customs and Border Protection Commissioner R. Gil Kerlikowske issued the attached memorandum, *Unaccompanied Alien Children Screening* dated September 18, 2015.

Patrol Agents in Charge (PAICs) shall review processing procedures within their stations and central processing centers to ensure that Border Patrol Agents document pertinent William Wilberforce Trafficking Victims Protection and Reauthorization Act of 2008 screening findings and any other relevant information on Form I-213 in accordance with the enhanced interim guidance issued March 20, 2009.

PAICs shall communicate this policy guidance to their subordinate supervisory personnel. All supervisory personnel are required to read the policy document and initial as having done so. PAICs shall submit a compliance memorandum through official channels via (b) (7)(E) by linking responses to this request by October 23, 2015.

Staff may direct questions to Assistant Chief Patrol Agent (b) (6), (b) (7)(C) of the Law Enforcement Operational Programs Division at Rio Grande Valley Sector, (b) (6), (b) (7)(C)

Attachments

(b) (7)(E)

(b) (7)(E)



U.S. Customs and
Border Protection

OCT 07 2015

MEMORANDUM FOR: All Chief Patrol Agents
All Directorate Chiefs
All Directorate Executive Directors
(b) (6), (b) (7)(C)
FROM: Michael J. Fisher (b) (6), (b) (7)(C)
Chief (b) (6), (b) (7)(C)
U.S. Border Patrol

SUBJECT: Unaccompanied Alien Children Screening

On September 18, 2015, Commissioner R. Gil Kerlikowske issued the attached memorandum, *Unaccompanied Alien Children (UAC) Screening*. The directive within it provides enhancements to interim guidance issued March 20, 2009, *Implementation of the William Wilberforce Trafficking Victims Protection and Reauthorization Act of 2008 (TVPRA)*.

The U.S. Government Accountability Office (GAO) recently released a report in which CBP can improve upon existing practices regarding the screening process of UACs. To ensure consistency throughout all sectors, the following points must be re-emphasized:

(b) (5), (b) (7)(E)

Chief Patrol Agents should review processing procedures within their sectors to ensure that Border Patrol agents document pertinent TVPRA screening findings and any other relevant information on Form I-213.

Direct questions to Associate Chief (b) (6), (b) (7)(C) in the Law Enforcement Operations Directorate at (b) (6), (b) (7)(C) or Assistant Chief (b) (6), (b) (7)(C)

Attachment

(b) (7)(E)



**U.S. Customs and
Border Protection**

September 25, 2014

MEMORANDUM FOR: Patrol Agents in Charge
Rio Grande Valley Sector

FROM: Kevin W. Oaks (b) (6), (b) (7)(C)
Chief Patrol Agent (b) (6), (b) (7)(C)

SUBJECT: Guidance on photographing Unaccompanied Children
RE: UAC subjects thirteen years of age and under

Effectively immediately, Rio Grande Valley (RGV) Sector Stations will implement the practice of taking a digital picture of all Unaccompanied Children (UAC) in our custody, thirteen years of age and under, in order to effectively improve the tracking of UAC movement and their proper identification.

The guidance is being sent in accordance with the attached memorandum signed by Chief David Aguilar titled "Implementation of the William Wilberforce Trafficking Victims Protection Reauthorization Act (TVPRA) of 2008," (see page 6 in the UAC A-file preparation guide).

RGV Stations will follow the attached set of instructions to easily capture and print the required UAC photographs, which will be placed in the UAC's A-Files, as per the TVPRA memorandum dated March 20, 2009.

Patrol Agents in Charge (PAICs), in coordination with the Office of Information and Technology (OIT) personnel assigned to each station, will ensure that all Border Patrol agents within their command have access to a computer terminal that allows for this task to be completed for all UAC A-Files. (b) (6), (b) (7)(C), (b) (7)(E)

PAICs must submit a memorandum acknowledging compliance by linking to this request via (b) (7)(E) no later than September 25, 2014. For additional operational questions contact Special Operations Supervisor (b) (6), (b) (7)(C) or Staff may direct questions regarding this memorandum to Assistant Chief Patrol Agent (b) (6), (b) (7)(C)

Attachments

(b) (7)(E)



U.S. Customs and
Border Protection

MAR 20 2009

MEMORANDUM FOR: All Chief Patrol Agents
All Division Chiefs

FROM: David V. Aguilar
Chief
U.S. Border Patrol

(b) (6), (b) (7)(C)

SUBJECT: Implementation of the William Wilberforce Trafficking Victims
Protection Reauthorization Act of 2008

In December 2008, Congress approved the William Wilberforce Trafficking Victims Protection Reauthorization Act (TVPPRA). Included in the TVPPRA 2008 are new requirements for the Department of Homeland Security (DHS) to enhance efforts in combating the trafficking of children along the borders of the United States and at U.S. ports of entry.

In accordance with the TVPPRA, Customs and Border Protection (CBP) has developed Interim Guidance for Processing Unaccompanied Alien Children (UAC), and created CBP Form 93 - Unaccompanied Alien Child Screening Addendum (attached). The provisions of this Act become effective Monday, March 23, 2009.

Personnel will continue to process unaccompanied alien children according to current procedures. Agents will also screen all UAC using CBP Form 93 (screening addendum) for possible victimization. The completed form will become a part of the A-file or voluntary return packets. Agents should use the form in hard copy until made available in (b) (7)(E), (b) (5) (b) (7)(E), (b) (5) As a reminder, all personnel should be current with annual training requirements including Unaccompanied Minors – Flores v. Reno and Human Trafficking Awareness Training.

Sectors should ensure that when a UAC is processed under 240 proceedings, the ICE Field Office Juvenile Coordinator (FOJC) and the Department of Health and Human Services – Office of Refugee Resettlement (HHS/ORR) are notified as soon as possible to arrange placement. Please continue to use local FOJC points of contact when notifying ICE of a UAC in custody. HHS – ORR can be reached at (b) (7)(E) or via e-mail at (b) (7)(E) Both the FOJC and ORR should receive an electronic or faxed copy the ORR Division of Unaccompanied Children Services Form.

All Chief Patrol Agents will ensure that a copy of this memorandum and attached interim guidance is available to all personnel. Staff may direct questions to Assistant Chief (b) (6), (b) (7)(C) (b) (6), (b) (7)(C) Operations Officer (b) (6), (b) (7)(C) or Supervisory Border Patrol Agent (b) (6), (b) (7)(C)

U.S. Customs and Border Protection
Interim Guidance on Processing Unaccompanied Alien Children in accordance with
TVPRA

The William Wilberforce Trafficking Victims Protection Reauthorization Act, 2008 (TVPRA) was signed into law on December 23, 2008. The TVPRA will significantly impact CBP operations regarding unaccompanied alien children (UAC) apprehended by CBP at and between the ports of entry. Below are specific guidelines that all CBP officers and agents should use to determine the appropriate immigration proceedings and applicable procedures for the treatment of UAC. CBP is obligated to initiate the changes from the TVPRA beginning March 23, 2009. The TVPRA mandates, with limited exceptions, that all UAC CBP seeks to remove from the United States must be placed in removal proceedings under section 240 of the Immigration and Nationality Act (INA).

The term "UAC" is defined by section 462(g) of the Homeland Security Act of 2002 (6 USC § 279(g)) as a child who:

- (A) has no lawful immigration status in the United States¹;
- (B) has not attained 18 years of age; and
- (C) with respect to whom—
 - (i) there is no parent or legal guardian in the United States; or
 - (ii) no parent or legal guardian in the United States is available to provide care and physical custody.

CBP created CBP Form 93, Unaccompanied Alien Child Screening Addendum, for additional guidance (attached). If there is a reasonable claim or suspicion that an alien in CBP custody is under 18 years of age and the other criteria listed in the definition above are met, then the alien shall be treated as a UAC. The TVPRA requires Health and Human Services (HHS), in consultation with DHS, to identify procedures to make a prompt determination of age of an alien in CBP custody. CBP will continue to follow established procedures regarding age determination.

(b) (7)(E), (b) (5)

(b) (7)(E), (b) (5)

CBP will process UAC expeditiously and complete the documentation necessary for case processing. If the UAC is under 14 years of age, or unable to understand his or her rights, the apprehending officer or agent must be sure to read and explain all documents in a language that the UAC can understand.

Special Rules for Children from Contiguous Countries (UAC Screening):

The TVPRA states that any UAC determined to be a national or habitual resident of a country that is contiguous with the United States shall undergo a screening process before the UAC may be returned.

UAC Screening: CBP may allow a UAC who is a national or habitual resident of a country that is contiguous with the United States (i.e. Canada and Mexico) to withdraw the application for admission and/or be voluntarily returned if CBP determines that all three of the below-listed criteria exist:

(b) (7)(E), (b) (5)

(b) (7)(E), (b) (5)

If CBP determines that the UAC meets **all** of the above criteria, then the UAC may be processed as a withdrawal or voluntary return. Current policies regarding repatriation, as outlined by local Repatriation Agreements, remain in effect. UAC must be returned to appropriate trained officials of contiguous countries during reasonable business hours.

If a UAC does **not** meet all of the above criteria or if CBP **cannot** make a determination within (b) (7)(E) of apprehension of the UAC, then the UAC shall be placed in removal proceedings under section 240 of the INA and immediately transferred to ORR.

Visa Waiver Program (VWP)

UAC who apply for admission under section 217 of the INA who are determined to be ineligible for admission under that section or to be inadmissible to the United States under section 212 of the INA (other than for lack of a visa), or who are in possession of and present a fraudulent or counterfeit travel documents should be refused admission into the United States. CBP may

(b) (7)(E), (b) (5)

All Other Children:

UAC who do not meet the exceptions above and whom CBP seeks to remove from the United States must be placed in removal proceedings under section 240 of the INA. Immediate notifications to the Juvenile Coordinator within ICE Detention and Removal Operations (DRO) and ORR, Division of Unaccompanied Children's Services (DUCS) must occur. Notification must occur within (b) (7)(E) from the apprehension or discovery of a UAC or any claim or suspicion that an alien in custody is unaccompanied and under the age of 18. This will expedite the transfer of custody and placement of UAC into ORR facilities.

CBP will process UAC expeditiously and complete the documentation necessary for inclusion in the alien file (A-file). A Form I-770 must be completed and a copy provided to all UAC. If the UAC is under 14 years of age, or unable to understand Form I-770, the apprehending officer or agent must be sure to read and explain all documents in a language that the UAC can understand. The attached A-file Preparation Guide has been designed to assist officers and agents in ensuring that all appropriate documents have been completed.

When CBP issues an NTA to a UAC under 14 years of age, it may be necessary to delay service of the NTA until custody can be transferred to ORR. (b) (7)(E), (b) (5)

Custody of the UAC will be transferred to ORR (generally through DRO) as soon as possible. Consistent with the language of the TVPRA, custody must be transferred to ORR no later than (b) (7)(E) after determining that a child is a UAC. This does not preclude an earlier transfer as existing CBP policy seeks to accomplish custody transfer of all UAC within (b) (7)(E)

While awaiting transfer to an ORR-designated facility, UAC must be held in a suitable area in compliance with the Flores Settlement Agreement. CBP will separate UAC from unrelated adults whenever possible. Where such separation is not immediately possible, a UAC should not be detained with an unrelated adult for more than (b) (7)(E). All post-arrest facilities, including temporary holding areas, will provide access to:

- toilets and sinks;
- drinking water and food, as appropriate;
- emergency medical assistance;
- adequate temperature control and ventilation; and,
- adequate supervision to protect UAC from others.

When a UAC is apprehended and is amenable to criminal prosecution, notification to ORR within (b) (7)(E) and transfer to ORR within (b) (7)(E) is necessary.

UAC A-File Preparation Guide

Not all forms will be used in every case. Follow existing local procedures to determine which forms are required based on the circumstances of the case. (b) (7)(E), (b) (5)

Additional documentation may be required by local policy.

- Record of Deportable/Inadmissible Alien (I-213 and continuation).
The original is placed in the A-file; no copy is provided to the UAC. The apprehending officer or agent should obtain as much detailed biographical information as possible. The following information must be included in the narrative of the Form I-213, if known:
 - Location of parent(s)/legal guardian(s)
 - Location and contact information of any relatives in the United States
 - Where and with whom did the UAC reside immediately before coming to the United States
 - Destination in United States
 - Present funds and anticipated method of support
 - (b) (7)(E), (b) (5)
 - The health of the UAC: all claimed or apparent health issues must be documented
 - Any language that the UAC is able to speak, read, write and/or understand
 - Length of time in transit, from place of residence to the United States
 - Route of travel (e.g., countries, length of time spent in each, status in each, date of arrival at border, etc.)
 - (b) (7)(E), (b) (5)
 - Document any claims of fear expressed by the UAC
 - Additional elements may be required depending on the totality of the circumstances (e.g., fraudulent documents, trafficking, etc.)
- Notice to Appear (I-862).
This form should be signed by the authorized issuing official. The certification of service on the UAC is signed by the serving officer/agent and by the UAC. If the UAC is apprehended at a port of entry (POE), the UAC will be typically charged under both section 212(a)(7)(A)(i)(I) of the INA (as an alien not in possession of proper entry documents) and section 212(a)(4) of the INA (as an alien likely to become a public charge). If the UAC is apprehended between the POEs, the UAC will typically be charged under section 212(a)(6)(A)(i) of INA (as an alien present in the United States without benefit of admission or parole). Other charges may be lodged as appropriate.
- Notice of Rights and Request for Disposition (I-770).
The original is placed in the file and a copy is provided to the UAC. Ensure that appropriate boxes are completed on both sides. The apprehending officer or agent and UAC both sign.
- UAC Screening Addendum (CBP Form 93).
The original is placed in the file, no copy is provided to the UAC.
- Warrant of Arrest (I-200) (not applicable for arriving aliens).

Typically, the original and one copy are placed in the file; another copy is provided to the UAC. This form should be signed by the authorized issuing official. The certification of service on the UAC is signed by the apprehending officer and by the UAC.

- Notice of Custody Determination (I-286) (not applicable for arriving aliens).
Typically, the original and one copy are placed in the file; a copy is provided to the UAC. This form should be signed by the authorized issuing official. The certificate of service on the UAC is signed by the apprehending officer and by the UAC.
- Biographic Data for Travel Documents (I-217) or Single Journey Letter
The original is placed in the file.
- Fingerprints (R-84 and/or FD-249)
This applies to UAC 14 years of age and older.
- Photograph.
A photograph will be placed in the file. All UAC must be photographed.
- Modified Orantes Rights (For El Salvadorans only) (I-848 and I-848a).
The original is placed in the file and a copy is provided to the UAC. Explain the rights to UAC of all ages. This is signed by the apprehending officer or agent and the UAC.
- Notice to Detain, Remove, or Present Alien (I-259) (for arriving aliens only).
The original is placed in the file; a copy is provided to the carrier who brought the alien into the United States.
- Sworn Statement.
The original is placed in the file and a copy is provided to the UAC. Ensure that all pages are signed by the officer/agent and that the UAC initials all pages.
- Withdrawal of Application for Admission/Consular Notification (I-275).
The original is placed in the file and a copy is given to the UAC, if allowed to withdraw his or her application for admission. A copy should also be forwarded to the appropriate U.S. consular officials.
- Notice of Refusal of Admission/Parole into the U.S. (I-160A) (arriving aliens only).
The original is placed in the file and a copy is provided to the UAC.
- List of Free Legal Services.
A copy must be provided to the UAC. Follow local guidelines to document appropriately.
- Consular Notification as defined by 8 CFR 236.1.
The original is placed in the file.
- Discretionary Checklist and Third Party Notification (OFO only).
The originals are placed in the file.

(b) (7)(E), (b) (5)



(b) (7)(E), (b) (5)



DEPARTMENT OF HOMELAND SECURITY
U.S. Customs and Border Protection

UNACCOMPANIED ALIEN CHILD SCREENING ADDENDUM
Trafficking Victim Protection Act (8 U.S.C. 1232)

Alien's Name: _____

A NUMBER (if any)

A _____

Credible Fear Determination

(b) (7)(E), (b) (5)

Human Trafficking

Definition: Sex trafficking in which a commercial sex act is induced by force, fraud, or coercion or in which the person induced to perform such an act is under 18; or the recruitment, harboring, transporting, provision, or obtaining of a person for labor or services, through the use of force, fraud or coercion, for the purpose of subjecting that person to involuntary servitude, peonage, debt bondage, or slavery.

Below are examples of trafficking indicators. If one or more of these indicators is present, the interviewer should pursue age appropriate questions that will help identify the key elements of a trafficking scenario. If required, ensure that follow up questions are asked based on the answers given. Answers from these questions will assist an interviewer in determining if the Unaccompanied Alien Child may be a victim of trafficking. In all cases, use your training and experiences to be alert for indicators of human trafficking.

Trafficking Indicators and Suggested Questions

(b) (7)(E), (b) (5)

(b) (7)(E), (b) (5)

Name and Title of Interviewing Officer

Signature of Interviewing Officer

Date & Time

Name and Title of Authorizing Officer

Signature of Authorizing Officer

Date & Time

(b) (7)(E), (b) (5)

Name and Title of Interviewing Officer

Signature of Interviewing Officer

Date & Time

Name and Title of Authorizing Officer

Signature of Authorizing Officer

Date & Time

(b) (7)(E)

(b) (7)(E)



U.S. Customs and
Border Protection

October 8, 2014

MEMORANDUM FOR: Kevin W. Oaks
Chief Patrol Agent
Rio Grande Valley Sector

(b) (6), (b) (7)(C)

FROM:

For

(b) (6), (b) (7)(C)

Patrol Agent in Charge
Brownsville Station

SUBJECT: Guidance on photographing Unaccompanied Children
RE: UAC subjects thirteen years of age and under

This memorandum is to advise you that all Brownsville Station uniformed personnel have been apprised of the information contained in Chief Kevin W. Oak's memorandum regarding "Guidance on photographing Unaccompanied Children RE: UAC subjects thirteen years of age and under".

Personnel on extended leave or detail will be apprised upon their return.

(b) (6), (b) (7)(C)

(b) (7)(E)

(b) (7)(E)



U.S. Customs and
Border Protection

October 10, 2014

MEMORANDUM FOR: Kevin W. Oaks
Chief Patrol Agent
Rio Grande Valley Sector

FROM:

See
(b) (6), (b) (7)(C)
Patrol Agent in Charge (b) (6), (b) (7)(C)
Corpus Christi Station

SUBJECT: Guidance on photographing Unaccompanied Children
RE: UAC subjects thirteen years of age and under

All available agents at the Corpus Christi Station have been apprised of the information contained in Chief Patrol Agent Kevin W. Oak's memorandum regarding "Guidance on photographing Unaccompanied Children RE: UAC subjects thirteen years of age and under" dated September 25, 2014. A read and initial form was generated to indicate that each agent received and understood the information in the presentation. All agents detailed out of the Corpus Christi Station will be briefed on the material upon their return to the station.

(b) (6), (b) (7)(C)

(b) (7)(E)

(b) (7)(E)



U.S. Customs and
Border Protection

October 10, 2014

MEMORANDUM FOR: Kevin W. Oaks
Chief Patrol Agent (b) (6), (b) (7)(C)
Rio Grande Valley Sector (b) (6), (b) (7)(C)

FROM: (b) (6), (b) (7)(C)
Patrol Agent in Charge (b) (6), (b) (7)(C)
Falfurrias Station

SUBJECT: Guidance on photographing Unaccompanied Children
Re: UAC subjects thirteen years of age and under

All uniformed personnel assigned to the Falfurrias, Texas Border Patrol Station have been briefed on the memorandum from Chief Patrol Agent Kevin W. Oaks dated September 26, 2014, "Guidance on photographing Unaccompanied Children". The information was read and discussed at muster briefings and all agents have been advised via electronic mail.

A read and initial roster was generated to confirm compliance.

(b) (6), (b) (7)(C)

Attachments

cc: Executive Officer (b) (6), (b) (7)(C)

(b) (7)(E)

(b) (7)(E)



U.S. Customs and
Border Protection

October 9, 2014

MEMORANDUM FOR:

Kevin W. Oaks
Chief Patrol Agent
Rio Grande Valley Sector

(b) (6), (b) (7)(C)

FROM:

(b) (6), (b) (7)(C)

Patrol Agent in Charge
Fort Brown Station

SUBJECT:

Guidance on photographing Unaccompanied Children
RE: UAC subjects thirteen years of age and under

All personnel, including supervisors, currently assigned to the Fort Brown Station have been informed and have been provided a copy of the memorandum entitled "Guidance on photographing Unaccompanied Children regarding UAC subjects thirteen years of age and under" from Chief Patrol Agent Kevin W. Oaks dated September 25, 2014.

Furthermore, detailed agents have been emailed a copy, and upon their return to the station will sign this compliance.

(b) (7)(E)

(b) (7)(E)

October 08, 2014



U.S. Customs and
Border Protection

MEMORANDUM FOR: Kevin W. Oaks
Chief Patrol Agent
Rio Grande Valley Sector

FROM:

(b) (6), (b) (7)(C)

Patrol Agent in Charge
Harlingen Border Patrol Station

SUBJECT: Guidance on photographing Unaccompanied Children
RE: UAC subjects thirteen years of age and under

All Supervisory personnel and agents currently assigned to the Harlingen Border Patrol Station have been briefed regarding memorandum from Chief Patrol Agent Kevin W. Oaks titled "Guidance on photographing Unaccompanied Children RE: UAC subjects thirteen years of age and under."

A signature sheet will be kept on file to indicate agents are aware of the guidance.

(b) (7)(E)

(b) (7)(E)



U.S. Customs and
Border Protection

October 10, 2014

MEMORANDUM FOR: Kevin W. Oaks
Chief Patrol Agent
Rio Grande Valley Sector

FROM:

(b) (6), (b) (7)(C)

Acting Patrol Agent in Charge
Kingsville Station

SUBJECT: Guidance on photographing Unaccompanied Children
RE: UAC subjects thirteen years of age and under

The purpose of this memorandum is to inform you the Kingsville Station has received and has forwarded the memorandum regarding the Guidance on photographing Unaccompanied Children. The information has been addressed at all musters and has been emailed to all uniformed employees. Those on extended leave or otherwise unavailable will be advised of the information upon their return to duty.

cc: Acting Executive Officer (b) (6), (b) (7)(C)
Station File

(b) (7)(E)

(b) (7)(E)



U.S. Customs and
Border Protection

October 10, 2014

MEMORANDUM FOR: Kevin W. Oaks
Chief Patrol Agent
Rio Grande Valley Sector

FROM:

(b) (6), (b) (7)(C)

Patrol Agent in Charge
McAllen Station

SUBJECT: McAllen Station Compliance with Guidance on Photographing
Unaccompanied Children

McAllen Station employees have been notified of the Guidance on Photographing Unaccompanied Children as outlined in the notification dated September 25, 2014. Managers will ensure full compliance by continuing to message the guidance to McAllen Station personnel and notifying agents who have been on extended leave and details on their return to the station.

(b) (7)(E)

(b) (7)(E)



U.S. Customs and
Border Protection

October 9, 2014

MEMORANDUM FOR:

Kevin W. Oaks
Chief Patrol Agent
Rio Grande Valley Sector

FROM:

(b) (6), (b) (7)(C)

Acting Patrol Agent in Charge /
RGV Sector (b) (7)(E)

SUBJECT:

(b) (6), (b) (7)(C)

Guidance on photographing Unaccompanied Children
RE: UAC subjects thirteen years of age and under

All employees assigned to the Rio Grande Valley (RGV) (b) (7)(E) have been notified of the memorandum entitled "Guidance on photographing Unaccompanied Children RE: UAC subjects thirteen years of age and under". All personnel on extended leave or detailed out of the (b) (7)(E) will be briefed on the material upon their return.

(b) (7)(E)

(b) (7)(E)



U.S. Customs and
Border Protection

October 2, 2014

MEMORANDUM FOR: Kevin W. Oaks
Chief Patrol Agent
Rio Grande Valley Sector

FROM:

(b) (6), (b) (7)(C)

(b) (6), (b) (7)(C) Supervisor

SUBJECT: Guidance on photographing Unaccompanied Children RE:
UAC subjects thirteen years of age and under

All (b) (7)(E) Border Patrol Agents and Mission Support personnel have been notified of the requirements contained in the memorandum entitled "Guidance on photographing Unaccompanied Children RE: UAC subjects thirteen years of age and under" dated October 10, 2014. All personnel on extended leave or detailed out of the RGV

(b) (7)(E) will be briefed on the material upon their return.

(b) (7)(E)

(b) (7)(E)



U.S. Customs and
Border Protection

October 10, 2014

MEMORANDUM FOR: Kevin W. Oaks
Chief Patrol Agent
Rio Grande Valley Sector

FROM:

(b) (6), (b) (7)(C)

Patrol Agent In Charge
Weslaco Station

SUBJECT: Guidance on Photographing Unaccompanied Children
RE: UAC subjects thirteen years of age and under

All assigned and available employees at the Weslaco Border Patrol Station received briefings regarding the memorandum titled "Guidance on Photographing Unaccompanied Children" dated September 25, 2014.

Management personnel have briefed employees at muster regarding this policy and advised all agents via electronic mail.

(b) (7)(E)

(b) (7)(E)



U.S. Customs and
Border Protection

April 24, 2015

MEMORANDUM FOR: Patrol Agents in Charge
Rio Grande Valley Sector

FROM: Kevin W. Oaks (b) (6), (b) (7)(C)
Chief Patrol Agent (b) (6), (b) (7)(C)

SUBJECT: Unaccompanied Alien Children Best Practices (b) (7)(E) Course

The "Unaccompanied Alien Children: Best Practices" (b) (7)(E) course is in the (b) (7)(E) and is available to all Border Patrol agents. The course provides additional information related to the handling, processing and best practices in response to unaccompanied alien children.

This course is not mandatory, but is strongly recommended for all agents to view during duty hours. Patrol Agents in Charge should consider the applicability of the course to their current operations and mandate the viewing of the course material as necessary or as the need arises.

Questions regarding this memorandum may be addressed to Rio Grande Valley Sector Training Department Special Operations Supervisor (b) (6), (b) (7)(C) or (b) (6), (b) (7)(C)

(b) (7)(E)

APR 10 2015



U.S. Customs and
Border Protection

MEMORANDUM FOR: All Chief Patrol Agents,
All Directorate Chiefs, **(b) (6), (b) (7)(C)**

FROM: Michael J. Fisher **(b) (6), (b) (7)(C)**
for Chief **(b) (6), (b) (7)(C)**
U.S. Border Patrol

SUBJECT: Unaccompanied Alien Children Best Practices **(b) (7)(E)** Course

This memorandum is to inform all Border Patrol agents of the availability of the
"Unaccompanied Alien Children: Best Practices" **(b) (7)(E)** course in the **(b) (7)(E)**
(b) (7)(E) The course is designed to provide additional information related to the
handling, processing, and best practices in response to unaccompanied alien children.

Although this course is not designated as mandatory, I strongly recommended that all agents be
encouraged to view the course during duty hours. Additionally, Chief Patrol Agents should
consider the applicability of the course to their current operations and mandate the viewing of the
course materials as necessary or as the need arises.

Questions regarding this memorandum may be addressed to Assistant Chief **(b) (6), (b) (7)(C)**
of the Mission Readiness Operations Directorate's Training and Leadership Development
Division at **(b) (6), (b) (7)(C)**